

2020

Gi Group

**Support in the
preparation, certification
and improvement of
operational protocol to
reduce the COVID-19 risk**



About Gi Group

Gi Group is one of the world's leading companies providing services for the development of the labour market.

Our services



Temporary and Permanent Staffing



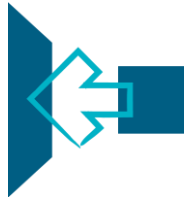
Professional Staffing



Search and Selection



Executive Search



Outsourcing



Learning and Development



Outplacement

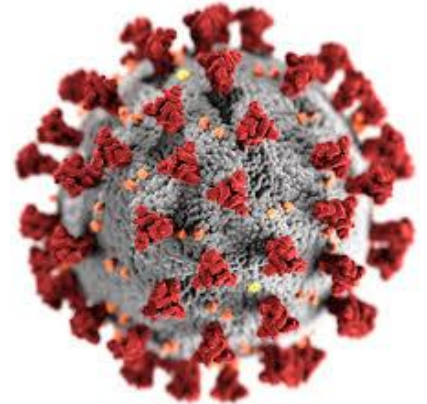


HR Consulting

Our response to

COVID - 19

- Taking into consideration the actual context and also the fact that in the majority of Eastern-Europe countries the crises is almost at it's peak, we prepared along with certified partners, **a full program** that allows our clients to be prepared for relaunch of their activity in **safe condition for their employees, clients and partners**.
- There will be a gradual relaxation of restrictive measures imposed on the population, but even when they allow returning to workplaces, travel and accommodation, there will be a strong sensitivity on the part of employees, clients and partners regarding the measures / protocols implemented by the structures themselves aimed at reducing risks. of contagion.
- Some of the control procedures and standards to be applied in the acute phase will also remain in a "normal" state, as they are able to prevent any spread of new forms of infection.
- It is foreseeable that the employee, candidate, partner customer's perception of a structure alert to the risk of contagion will become an engine of the fundamental purchase choice.



Applicable domains*

- ❑ **HoReCa** (Hotels, Restaurants, Cafe, Food Delivery)
- ❑ **FMCG** (Fast Moving Consumer Goods)
- ❑ **Retail** (Any kind of physical store)
- ❑ **Office sites** (activity which takes place in office buildings)
- ❑ **Production sites with direct sales**



*Any other activity domain with large number of employees, customers and/or partners.

Modular service model



Consultancy

Aimed at supporting partners in identifying and formalizing protocols / procedures designed to reduce the risk of contagion

Certification

The approval of third parties sought to verify the adequacy of international, European and local legislative protocols / procedures, so that the structure can demonstrate its concrete commitment to ensure the safety of its employees, clients and partners.

Health & Safety Training

The main scope is to educate and get ready for the new health & safety protocols

Consultancy

GET READY FOR THE FUTURE

Gi Group's internal need, taking into consideration our global presence, multicultural organization and high travel needs, lead to an complex procedure for COVID-19 pandemic fight.

The successfully tested procedure is already helping other customer around the world, in different activity domain, to implement, sustain and adapt to our new work reality



The main aspects of the consultancy services are:

- How to get prepared for re-start: set up a Task Force, new work organization, guidelines scope and recommendations;
- Identification of operating protocols to reduce the risk of contagion (workers and customers);
- Transfer of a culture aimed at developing the customer safety experience;
- Processing of protocols starting from the minimum standards / recommendations of the O.M.S. and local mandatory requirements will be developed on certain areas / processes related to;
- Internal organization and safe staff management (back-office procedures);
- Customer service delivery management (Front Office procedures);
- Digitalization is a must: remote working, virtual events, outbreak tracking.

Consultancy Guidelines

The 4 pillars of the guidelines are:



How we ensure new and safe way of working and relating



How we take care of people health & safety through thoughtful procedures and equipment



How we ensure an early identification and management of critical cases and possible sites of illness



How we take advantage of technology in facing new challenges

Certification

The approval of a **protocol, a procedure, a technical specification COVID-19 SAFE ©** means to give evidence to each interested party (especially the Clients and Workers) regarding the observance of any requirement of local law, the adoption of the best possible behavior and / or the provision of adequate protective devices to ensure the safety of workers and customers.

It is important that verification and approval is carried out by a third party and a competent body. Certi W ®, an international certification and inspection body, has prepared a specific mark authorized for use following the positive result of this verification.

Obtaining an approval of your COVID-19 SAFE © protocols will also give you the opportunity to access discounts on your insurance.

Obtaining evidence of your commitment is a key starting point for improving it through targeted communication.



Health & Safety special training

WORKPLACE ACCESS CONTROL

- Measure body temperature at building entry and conduct random visual and temperature checks during workday
- Track and document all building entries and exits

WORKPLACE HYGIENE

- Establish daily disinfection procedures;
- Ensure periodic sanitization of the premises, environments, workstations and common and leisure areas;
- Ensure regular ventilation to reduce fine droplets containing pathogens in the air;
- Avoid use of shared items (e.g. pens, phones, tools...).

PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Set protocols for using PPE in addition to what is mandatory according to local authorities regulation;
- Promote mandatory health and hygiene protocols (e.g. hands washing, mask use, glove use) for employees;
- Provide all necessary PPE: masks, gloves, hand sanitiser, plastic barrier.

CHECK COMPLIANCE

- Perform random checks on full policies and measures defined
- Ensure health surveillance and preventive visits

Powered by



Commercial proposal

GI GROUP SAFETY SERVICES

Service	Type		Details
Consultancy	On-line	On-site	
Certification			
Health & Safety Training			

- ❖ For Gi Safety pack (including all 3 services) an special commission will be calculated;
- ❖ The amount will be invoiced
- ❖ Payment term: 15 calendar days;
- ❖ VAT (.. %) will be added to the total amount.



Group

YOUR JOB, OUR WORK